



# Outer South Community Committee

Ardley & Robin Hood, Morley, Rothwell

**Meeting to be held at Drighlington Meeting Hall, Moorland Road, Leeds, BD11 1JZ on Monday 2<sup>nd</sup> February 2015 at 5.30 pm**

The Community Committee's Workshop on 'Tackling Social Isolation and Loneliness' will start at **4.00pm**. The session, which is expected to last one hour 15 minutes, will link into the work being undertaken locally and centrally to tackle social isolation and loneliness.

**Councillors:**

**Ardley & Robin Hood**

Cllr Jack Dunn  
Cllr Lisa Mulherin  
Cllr Karen Renshaw

**Morley South**

Cllr Judith Elliott  
Cllr Neil Dawson  
Cllr Shirley Varley

**Morley North**

Cllr Robert Finnigan  
Cllr Bob Gettings  
Cllr Thomas Leadley

**Rothwell**

Cllr Karen Bruce (Chair)  
Cllr Stewart Golton  
Cllr David Nagle

**The Workshop will be followed by The Outer South Community Committee meeting at 5.30pm.**





**Agenda compiled by:** Andy Booth 0113 247 4325  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**South East Area Leader:** Martin Dean Tel: 395 1652

*Images on cover from left to right:  
Ardsley & Robin Hood - war memorial; St Michael's Church  
Morley - Morley Town Hall, exterior; Morley Town Hall, interior  
Rothwell – Jaw Bones; Rothwell Colliery*

## A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>COMMUNITY COMMITTEE WORKSHOP - TACKLING SOCIAL ISOLATION AND LONELINESS</b></p> <p>The Community Committee Workshop will commence at 4.00 p.m. and be followed by the Outer South Community Committee meeting at 5.30 p.m.</p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	1 - 2

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members’ Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 20 OCTOBER 2014</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 20 October 2014</p>	3 - 8
8			<p><b>WELLBEING REPORT</b></p> <p>To receive and consider the attached report of the South East Area Leader.</p>	9 - 16
9			<p><b>SUMMARY OF KEY WORK</b></p> <p>To receive and consider the attached report of the South East Area Leader</p>	17 - 22
10			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday, 23 March 2015 at 4.00 p.m.</p>	

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**Outer South Community  
Committee**

South East Area Support  
Team

190 Dewsbury Road

Leeds

LS11 6PF

Contact: Aretha Hanson

Tel: 0113 395 7553

19<sup>th</sup> January 2015

Dear Colleague

**Outer South Community Committee and Workshop Event  
Drighlington Meeting Hall, Moorland Road, Drighlington, BD11 1JZ  
4.00 pm Monday 2<sup>nd</sup> February 2015**

You may know that following a review of the workings of Area Committees the Council approved the creation of Community Committees. The new Community Committees are expected to address the need to improve community involvement and engagement in local decision making. This can be summarised as:

- improving the way we work locally;
- taking decisions in local areas; and  
encouraging a new style of collaborative working with residents, services and partners.

To achieve this it is expected that the committees will be shorter, more focused and meet less frequently than Area Committees. These committees should be seen as a first step in the cultural shift to a more inclusive, more responsive and smarter approach to decision making in local areas and we need your help to make this a reality.

To advance this ambition the committee will also promote a series of workshops that will address particular issues affecting your area. **The Outer South Community Committee will hold its Health & Wellbeing and Adult Social Care themed workshop at 4.00 pm on Monday 2<sup>nd</sup> February 2015, on the topic of 'Social Isolation and Loneliness'**. The workshop will help inform and identify tasks that can contribute to a local plan for action.

This is a personal invitation to you to attend and participate in the workshop and also the Outer South Community Committee which will follow at 5.30 pm. Please make the time to attend this important event; we can achieve much more by working together.

The aim of the session will be to look at Social Isolation and Loneliness and

- what does social isolation mean and how can we reach the socially isolated?

- what can we do as individuals and as a group to tackle social isolation and loneliness?

The session is expected to last 1 hour and 15 minutes and I hope that I can rely on the attendance of you or your representative to help contribute to this important area of work.

On behalf of my Outer South Community Committee colleagues, I look forward to seeing you on **Monday 2<sup>nd</sup> February 2015 at Drighlington Meeting Hall.**

Please confirm your attendance to [southeast.ast@leeds.gov.uk](mailto:southeast.ast@leeds.gov.uk).

Yours sincerely

*Karen*

Cllr Karen Bruce (Outer South Community Committee Chair)  
On behalf of:

**Ardsley & Robin Hood**

Cllr Jack Dunn  
Cllr Lisa Mulherin  
Cllr Karen Renshaw

**Morley North**

Cllr Robert Finnigan  
Cllr Bob Gettings  
Cllr Thomas Leadley

**Morley South**

Cllr Neil Dawson  
Cllr Judith Elliott  
Cllr Shirley Varley

**Rothwell**

Cllr Karen Bruce  
Cllr Stewart Golton  
Cllr David Nagle



## OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 20TH OCTOBER, 2014

**PRESENT:** Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, R Finnigan,  
B Gettings, T Leadley, L Mulherin, D Nagle  
and S Varley

### **9 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **10 Exempt Information - Possible Exclusion of the Press and Public**

There were no resolutions to exclude the public.

### **11 Late Items**

There were no formal late items submitted for consideration. However a late wellbeing application was verbally tabled at the meeting during discussion of Agenda Item 10 "Wellbeing Report", Minute No. 18 refers.

### **12 Declaration of Disclosable Pecuniary Interests**

No disclosable pecuniary interests were made.

### **13 Apologies for Absence**

Apologies for absence were received from Councillor Renshaw.

### **14 Minutes - 7 July 2014**

**RESOLVED** – the minutes of the meeting held on 7th July 2014 were approved as a correct record.

### **15 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

No Members of the public wished to speak.

## 16 Morley Heritage Centre

The Senior Asset Management Officer presented a report submitted by The Director of City Development which responded to the deputation form Morley Heritage Centre (MHC) which was presented to full Council on 26<sup>th</sup> March 2014 and was considered at the Executive Board on 16th July 2014.

Members gave consideration to the size of the collection held by MHC and where would be the most suitable location for the collection. Members discussed the different groups who are concerned with preserving the heritage of Morley and highlighted the importance of these groups working together.

Members also suggested that that the MHC and other heritage groups continue to work with the Council's Museums and Archive Service and as part of this develop a business plan to take the organisation forward.

Members agreed that any premises used by the MHC should be compliant with current disability discrimination legislation and be accessible to all.

**RESOLVED** – The Committee resolved:

- (a) To note the deputation to Council;
- (b) To note the request of Executive Board for the Outer South Community Committee to consider whether there is local support to fund the initiative should Leeds City Council, or other accommodation be found; and
- (c) To offer the Committee's support in principal but request that a more joined up approach between all the heritage organisations be adopted and a business plan be created by MHC before any further assistance be provided by the Community Committee.

## 17 Summary of Key Work

The Area Support Officer presented a report which brought to Members' attention a summary of key work which the Area Support Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on the agenda. It provided opportunities for further questioning and the opportunity to request a more detailed report on a particular issue.

Issues highlighted from the report included the following:

### Children's Services

The success of the Children's and Families Advisory group meeting of 17<sup>th</sup> September was highlighted to the Committee.

### Employment Skills and Welfare

The Committee were updated on the jobs fair which took place on 18<sup>th</sup> October 2014 and the positive feedback received from large employers who

filled their vacancies at the event. It was noted that details of funding are to be clarified for this event.

#### Environment and Community Safety

Members discussed the neighbourhood policing team arrangements for Morley and Rothwell and commented that it was important that Members took part in meetings about neighbourhood policing. Members requested an update on the new Tasking structure.

Members raised the issue of child exploitation and requested assurance that this is being taken seriously in Leeds in light of recent events in Rotherham.

#### Health and Wellbeing

Members were informed about the take up of public health checks. Also discussed was distribution of Wellbeing Packs for Older People and who should receive them, which might not necessarily be pensioners. It was agreed that the criteria for receiving packs would be confirmed to Members.

#### Localism

Members discussed how best to attract more members of the public to attend the Community Committee meetings including changing the times and venues of the meetings. Members considered the topics being discussed as an important factor in encouraging more people to attend.

**RESOLVED** – The Committee resolved to:

- (a) Note the contents of the report;
- (b) Agree the following nominations to Community Committee advisory groups:

<b>Sub Group</b>	<b>Number of places</b>	<b>Current Appointees</b>	<b>Community Committee Champion</b>
<b>Children &amp; Families Sub Group</b>	4	Cllr Bob Gettings (Chair) Cllr Judith Elliot Cllr Karen Renshaw Cllr Karen Bruce	Cllr Bob Gettings
<b>Community Centres Sub Group</b>	4	Cllr Bob Gettings (Chair) Cllr David Nagle	n/a

		Cllr Judith Elliott	
		Cllr Lisa Mulherin	
<b>Environmental Services</b>	4	Cllr Karen Bruce (Chair)	Cllr Karen Bruce
		Cllr Karen Renshaw	
		Cllr Robert Finnigan	
		Cllr Shirley Varley	
<b>Older Person's Working Group*</b>	4-5	Cllr Karen Renshaw (Chair) (Adult Social Care)	Cllr Karen Renshaw (Chair)
		Cllr Lisa Mulherin (Health & Wellbeing)	Cllr Lisa Mulherin
		Cllr Shirley Varley	
		Cllr Karen Bruce	

(c) Request that Leeds Safeguarding Board attend the Community Committee to answer Members' questions about the work being done to combat child exploitation.

(Councillor Dunn left the meeting at 6:35pm during the discussion of this item)

## 18 Wellbeing Report

The Area Support Officer presented a report of the Assistant Chief Executive (Citizens and Communities) which provided Members with the following:

- Details of the Wellbeing Budget position
- An update on both the revenue, capital and activities fund elements of the Wellbeing budget
- Details of revenue funding for consideration and approval
- Details of revenue projects agreed to date which link to the priorities and actions in the Community Committee Business Plan
- The current position of the Small Grants Budget
- Details of Youth Activity Funds and applications for funding outlined in the report.

### RESOLVED –

- (a) That the report be noted;
- (b) That the position of the Wellbeing, Capital and Activities fund elements of the wellbeing budgets as set out at paragraph 3 of the submitted report be noted;
- (c) That the revenue projects already agreed be noted;
- (d) That the wellbeing applications set out within the submitted report at paragraph 8 be noted

Draft minutes to be approved at the meeting  
to be held on Monday, 2nd February, 2015

(e) That the following projects be approved;

**Project Title:** One Litter Bin, Scarborough Street and Old Dewsbury Road

**Name of Group or Organisation:** South East Locality Team

**Total Project Cost: £300.00**

**Amount proposed from Wellbeing Budget 2014/15: £300.00**

**Wards covered: Morley South – APPROVED**

**Project Title:** Electric point in Morley Town Centre

**Name of Group or Organisation:** Morley Town Centre Management Board

**Total Project Cost: £2,704.00**

**Amount proposed from Wellbeing Budget 2014/15: £2,704.00**

**Wards covered: Morley - APPROVED**

**\*Project Title:** One Litter Bin, Wood Lane, Rothwell

**Name of Group or Organisation:** South East Locality Team

**Total Project Cost: £300.00**

**Amount proposed from Wellbeing Budget 2014/15: £300.00**

**Wards covered: Rothwell – APPROVED**

\*Late Application presented to the Committee at the meeting.

(f) To note the Small Grants situation as set out at paragraph 5 of the submitted report.

## **19 Date and Time of Next Meeting**

4pm Monday 2<sup>nd</sup> February 2014.

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## Report of the South East Area Leader

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley & Rothwell)

Report author: Aretha Hanson (07891 272 326)

Date: Monday 2<sup>nd</sup> February 2015

For decision

## Outer South Community Committee Wellbeing Budget Report

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### Purpose of report

1. This report seeks to provide Members with:
  - a. Details of the Wellbeing Budget position;
  - b. An update on both the revenue, capital and youth activities fund elements of the Wellbeing budget;
  - c. Details of revenue funding for consideration and approval;
  - d. Details of revenue projects agreed to date which link to the priorities and actions in the Community Committee Plan (**Table 1**);
  - e. Details of the activities funded through Youth Activities Fund (**Table 2**);
  - f. Members are also asked to note the current position of the Small Grants Budget.

### Background information

1. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
2. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
3. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice following consultation with Members outside of the Community Committee meeting cycle.

## Main issues

### Wellbeing Budget Position 2014/15

4. The revenue budget approved by Executive Board for 2014/15 is **£164,660.00**. **Table 1** shows a carry forward figure of **£76,576.43** which includes any underspend from projects completed in 2013/14. **£17,390.83** represents wellbeing allocated to projects in 2013/14 and not yet completed. The total amount of revenue funding available to the Community Committee for 2014/15 is therefore **£223,845.60**. A full breakdown of the projects approved or ringfenced is available on request.
5. It is possible that some of the projects may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
6. The Community Committee is asked to note that **£182,324.45** has been allocated from the 2014/15 Wellbeing Revenue Budget as listed in Table 1 and there is a remaining balance of **£41,521.15** and available for projects in 2014/15.

### Youth Activities Fund Position 2014/15

7. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Outer South Community Committee for 2014/15 is **£60,230.00**. **£7,008.50** was carried forward from 2013/14, giving a total available fund for 2014/15 of **£67,238.50**.
8. The Community Committee is asked to note that **£61,158.20** has been allocated from the 2014/15 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£6,080.30**. A full breakdown of the projects approved or ring-fenced is available on request.

### Wellbeing budget 2015/16

9. It is expected that Executive Board will make a decision on budget allocation and rollover for 2015/16 Wellbeing revenue budget in February 2015. It is anticipated that the budget position will be reported at the 23<sup>rd</sup> March Community Committee meeting.



**TABLE 1: Revenue Wellbeing Budget 2014/5**

Table 1 : Revenue Well being Budget	2014/15				
<b>INCOME</b>	<b>£164,660.00</b>				
Carried forward from 2013/14 (inc underspend from projects approved)	£76,576.43				
Less projects carried forward from 2012/13	-£17,390.83				
<b>TOTAL AVAILABLE 2014/15</b>	<b>£223,845.60</b>				
<b>Area Wide Projects</b>					
<b>Sustainable Economy and Culture</b>	<b>£6,000.00</b>				
Small Grants Scheme	£5,000.00				
Communications Budget e.g. printing, meetings	£1,000.00				
<b>Safer And Stronger Communities</b>	<b>£65,296.41</b>				
Support for Community Safety Off Road Bikes	£2,240.00				
Victims Support – Victims Fund	£1,000.00				
Community Safety NPT schemes Operation Flame £1,575.84	£4,000.00				
Priority Neighbourhood Worker	£20,402.40				
Site Based Gardeners	£35,654.01				
Community Skips	£2,000.00				
<b>Health and Well Being</b>	<b>£44,500.00</b>				
Garden Maintenance Scheme	£33,000.00				
Community Heroes Event	£1,500.00				
International Day of Older People	£2,000.00				
Winter Warmth Packs	£4,000.00				
South Leeds Foodbank (Rothwell £1,000)	£4,000.00				
<b>Children and Families</b>	<b>£20,000.00</b>				
Activities for Children and Young People	£20,000.00				
<b>Total Area Wide projects</b>	<b>£135,796.41</b>				
<b>Balance split across four wards</b>	<b>£88,049.19</b>	<b>£22,012.30</b>	<b>£22,012.30</b>	<b>£22,012.30</b>	<b>£22,012.30</b>
<b>RING FENCED AMOUNTS</b>		<b>Ward Split</b>			
<b>Ward projects</b>	<b>2014/15</b>	<b>Ardsley &amp; Robin Hood</b>	<b>Morley North</b>	<b>Morley South</b>	<b>Rothwell</b>
Morley Literature Festival 2012	£10,000.00		£5,000.00	£5,000.00	
Rothwell 600	£8,000.00				£8,000.00
Christmas trees and decorations	£13,725.00	£3,150.00	£2,467.50	£2,467.50	£5,640.00
Money Buddies South Leeds	£1,995.00	£498.75	£498.75	£498.75	£498.75
Wood Lane Play Area	£8,400.00				£8,400.00
Litterbins at Tesco, Churwell	£600.00		£600.00		
Litterbin, Wood Lane, Rothwell	£300.00				£300.00
Litterbin - Scarborough Street	£300.00			£300.00	
Electricity Sockets, Queen Street, Morley	£2,704.00		£1,352.00	£1,352.00	
Ardsley & Tingley Lego Club	£504.04	£504.04			
	<b>£46,528.04</b>	<b>£4,152.79</b>	<b>£9,918.25</b>	<b>£9,618.25</b>	<b>£22,838.75</b>
<b>Total spend against projects</b>	<b>£182,324.45</b>	<b>£4,152.79</b>	<b>£9,918.25</b>	<b>£9,618.25</b>	<b>£22,838.75</b>
<b>Balance Remaining (per ward)</b>	<b>£41,521.15</b>	<b>£17,859.51</b>	<b>£12,094.05</b>	<b>£12,394.05</b>	<b>-£826.45</b>

**TABLE 2: Youth Activities Fund Delegation 2014/15**

	Total Allocation	Ward Split			
		8-17 Population (10,080)			
		2666	2464	2355	2595
		Ardley & Robin Hood	Morley North	Morley South	Rothwell
<b>Income 2014/15</b>	<b>£60,230.00</b>	£15,929.88	£14,722.89	£14,071.59	£15,505.64
<b>Brought forward from 2013/14</b>	<b>£7,008.50</b>	£1,113.54	£385.02	£1,059.36	£4,450.58
<b>Total allocation for 2014/15</b>	<b>£67,238.50</b>	<b>£17,043.42</b>	<b>£15,107.91</b>	<b>£15,130.95</b>	<b>£19,956.22</b>
<b>Projects 2014/15:</b>					
Four Breeze Events	<b>£14,250.00</b>	£3,500.00	£3,500.00	£3,500.00	£3,750.00
Three 2.5 day Herd Farm Residentials	<b>£8,100.00</b>	£2,700.00	£1,350.00	£1,350.00	£2,700.00
Families Cooking Together	<b>£400.00</b>	£133.33	£133.34	£133.33	
Big Rock	<b>£525.00</b>	£175.00	£175.00	£175.00	
Easter Holiday Club Project	<b>£960.00</b>			£960.00	
InspiRED Project - Film the news	<b>£500.00</b>			£500.00	
School Holiday Programme (Morley & CATTs)	<b>£9,280.00</b>	£3,093.34	£3,093.33	£3,093.33	
March of the Robots	<b>£4,000.00</b>	£1,000.00	£1,000.00	£1,000.00	£1,000.00
DAZL Community Dance Programme	<b>£5,292.00</b>	£1,323.00	£1,323.00	£1,323.00	£1,323.00
Lazer Activities	<b>£6,270.00</b>	£1,567.50	£1,567.50	£1,567.50	£1,567.50
Breeze Team Pitch Up & Play	<b>£7,591.20</b>	£1,897.80	£1,897.80	£1,897.80	£1,897.80
InspiRED Project - Film the news	<b>£400.00</b>				£400.00
The Works Skate Park	<b>£1,190.00</b>				£1,190.00
Breeze 8010 Skatepark	<b>£2,400.00</b>				£2,400.00
<b>Total spend</b>	<b>£61,158.20</b>	<b>£15,389.97</b>	<b>£14,039.97</b>	<b>£15,499.96</b>	<b>£16,228.30</b>
<b>Remaining Balance per ward</b>	<b>£6,080.30</b>	<b>£1,653.45</b>	<b>£1,067.94</b>	<b>-£369.01</b>	<b>£3,727.92</b>

## Capital

10. Of the £683,008 capital funding allocated to the Community Committee for 2004/12 a total of £677,043.43 has been committed to date leaving a balance of **£5,964.57**. Members are asked to note the capital allocation broken down by ward is as follows:

	Ardley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to date	£170,013.20	£166,612.11	£169,666.20	£170,751.93
<b>New Balance</b>	<b>£738.80</b>	<b>£4,139.90</b>	<b>£1,085.80</b>	<b>£0.07</b>

11. A copy of the full capital expenditure report is available on request.

## Well Being Projects approved by Delegated Decision Notice

12. At the 9<sup>th</sup> July 2014 Community Committee Members received a report setting out minimum conditions for delegated decision making. Given the timing of Community Committees it will be necessary to progress Wellbeing Funding decisions via the Delegated Decision process. This will be particularly so where projects are time sensitive and require a decision prior to the next scheduled Community Committee meeting.

13. Since the last Community Committee on 20<sup>th</sup> October, the following Wellbeing / Youth Activities Fund applications have been considered by members and approved via Delegated Decision Notice. These projects have been included in **Table 1** or **Table 2** as appropriate.

<b>Ward projects</b>	<b>Funding Source</b>	<b>Ardsley &amp; Robin Hood £</b>	<b>Morley North £</b>	<b>Morley South £</b>	<b>Rothwell £</b>
YAF: 8010 Skateboarding	Youth Activities Fund				£2,400.00
Ardley & Tingley Lego Club	Wellbeing Fund	£504.04			

### **Wellbeing Projects approved**

#### **14. Heroes & Villains, Youth Activities Fund**

Community Committee recently approved £750 for a two day project to be delivered in Rothwell area. Members are asked to note that the activity provider has since withdrawn the application.

### **Wellbeing Projects for consideration**

15. The following projects are presented for Members' consideration:

**Project Title:** Site Based Gardener for the Outer South Area 2015

**Name of Group or Organisation:** Leeds City Council, Parks and Countryside

**Total Project Cost: £35,654.01**

**Amount proposed from Wellbeing Budget 2015/16 (subject to Exec Board approval of budgets):** £35,654.01

**Wards covered:** Ardsley & Robin Hood, Morley North, Morley South and Rothwell.

The project seeks funding to ensure the continuation of the very successful Site Based Gardeners project within the Outer South area, providing onsite gardeners dedicated to the management of parks, gardens and open spaces. It will provide 3 gardeners (37 hours per person per week) for 6 months of the year dedicated to managing a number of green spaces including Smithy Lane Recreation Ground, Woodlesford Park, Drighlington Park, Lewisham Park, Hembrigg Park, Wide Lane, Churwell Park, Lowry Road, Magpie Lane, Shayfield Recreation Ground and Carlton Village.

The project will be monitored and managed by Area Officers and Parks Managers. Outcomes will include; cleaner parks and greenspaces, less complaints from visitors, visible staff in parks and higher frequency of horticultural tasks. It will improve the local environment and the parks and open spaces and provide opportunities and facilities to enable local people to access and engage in sport and cultural activities and reduce crime and anti-social behaviour.

**Community Committee Plan Priorities:** This proposal supports the Community Committee priority "**Best City for... Communities,**" keeping our neighbourhoods clean and green and providing opportunities and facilities to enable local people to access and engage in sport and cultural activities.

**Project Title:** Morley Literature Festival 2015  
**Name of Group or Organisation:** Morley Literature Festival Committee  
**Total Project Cost: £25,000**  
**Amount proposed from Wellbeing Budget 2014/15:** £10,000  
**Wards covered:** Morley North, Morley South

In March 2014 Area Committee approved £10,000 to enable the Festival Committee to secure the services of the director for the following year's festival to ensure the continuation of this annual event.

In 2015 Morley Literature Festival will celebrate its 10<sup>th</sup> anniversary and for additional impact will become the Morley Arts Festival covering a month of cultural and community activities rather than the historical week-long literature events. The theme of the festival will incorporate the Arts whilst maintaining a strong literature focus. The festival will take on a new brand and identity with additional activities using theatre, dance, drama, spoken word, poetry and heritage.

During this celebratory year, the festival will create a stronger sense of community cohesion by working in partnership with other existing cultural, heritage and arts-based organisations. One objective for the festival is to collaborate with partner organisations to widen the offer for the public to enjoy, participate and engage with the Arts in a number of alternative learning and arts locations.

By growing the festival over a longer time span and incorporating the wider Arts offer, and also with the engagement of different community groups and existing organisations, the festival will offer better value for money with additional audiences and the number of participants from Morley and surrounding areas will increase.

The festival reaches across all ages, from working with pupils in school to organising authors to speak at evening events throughout the Morley area. A schools programme to engage children, young people and families from babies to older people through a series of intergenerational activities and events will be also be incorporated into the programme.

Various events throughout the month will draw in different groups in the Morley area as well as encourage visitors to Morley from surrounding areas. Events are to be held in conjunction with: Tingley Methodist Chapel, Churwell Action Group, Gildersome Parish Council, St Peters Churwell, and various private enterprises in the town centre.

**Community Committee Plan Priorities:** This proposal supports the Community Committee priority "Best City for Communities... Residents in Outer South have access to opportunities to become involved in sport and culture

## Small Grants Update

16. The following table outlines the Outer South small grants position:

<b>Project Name</b>	<b>Amount Approved</b>	<b>Ward</b>
Churwell Lions Under 14 trip	£500.00	Morley North
Armchair Exercise for the elderly	£500.00	All
Oulton & Woodlesford Defibrillators	£500.00	Rothwell
Fun Day	£354.00	All
Summer Camp	£500.00	Ardsley & Robin Hood Morley South
Rydals Safari Trip	£160.00	Morley South
Wickfest	500.00	Morley South
Westerton Close Christmas Party	£200.00	Ardsley & Robin Hood
Thorpe Christmas Lights Switch On	£500.00	Ardsley & Robin Hood
Christmas Fayre (Carlton School PTA)	£300.00	Rothwell
Carlton's Children's Party	£500.00	Rothwell
<b>Total</b>	<b>£4514.00</b>	

## Conclusion

17. The report provides up to date information on the Community Committee's Wellbeing Budget.

## Recommendations

18. Members of the Outer South Community Committee are requested to:

- a) note the contents of the report;
- b) note the position of the Wellbeing, capital and Activities fund elements of the wellbeing budgets as set out at 3.0;
- c) note the revenue projects already agreed as listed in Appendix 1;
- d) note the Wellbeing applications set out at 8.0;
- e) consider the wellbeing projects set out at 9.0;
- f) note the Small Grants situation in 5.0.

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**Report of: the South East Area Leader**

**Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North, Morley South and Rothwell)**

**Report author: Aretha Hanson (07891 272 326)**

**Date: Monday 2<sup>nd</sup> February 2015**

**For decision**

## **Outer South Community Committee Summary of Key Work Report**

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### **Purpose of report**

1. To bring to Members' attention a summary of key work which the Area Support Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

### **Background information**

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champions roles and actions, integrated working and locality working.

## Main issues

3. Following the implementation of Community Committees and the new streamlined approach to reports being presented, members are asked to agree to the service reports being presented to the following sub groups and ward based briefings (WBB), as outlined below:

Wellbeing scheme	Organisation	Proposed sub group	Date
Site Based Gardeners	Parks & Countryside	Environmental Sub	28 <sup>th</sup> Jan 2015
Outer South Garden Maintenance Scheme	Morley Elderly Action	Older Person's Working Group	16 <sup>th</sup> Feb 2015
Out of School Activities	Morley & CATSS / Rothwell Cluster	Children & Families Sub Group	25 <sup>th</sup> Feb 2015
St Gabriel's Community Centre	AST	Community Centres Sub Group Ardsley Robin Hood WBB	12 <sup>th</sup> March 2015
Friends of Drighlington Community Library	Friends/AST	Community Centres Sub Group Morley North WBB	12 <sup>th</sup> March 2015
Morley Literature Festival	Morley Lit Fest	WBB Morley North & South	19 <sup>th</sup> February 2015
Neighbourhood Improvement Officer	Area Support Team	WBB All four wards action plan	A&RH 18 <sup>th</sup> Feb 2015 Morley 19 <sup>th</sup> Feb 2015 Rothwell 11 <sup>th</sup> Feb 2015

## Appointments to Outside Bodies

### Ardsley and Tingley Children's Services Cluster Partnership

4. The Ardsley and Tingley Children's Services Cluster Partnership has three places reserved for Members of the Outer South Area Committee. At the meeting held in July 2014 it was agreed that Councillors J Dunn, J Elliott and K Renshaw be appointed to the Cluster Partnership. Councillor J Dunn has indicated that he would like to step down from this role and therefore the Committee is asked to consider appointing to this vacancy. The Community Committee is asked to consider making an appointment for the vacant position on the Ardsley and Tingley Children's Cluster Partnership

## Updates by theme: Children's Services

### Community Committee Champion: Cllr Bob Gettings

#### Children & Families Sub Group

5. The Children and Families Sub Group met on 19<sup>th</sup> November 2014. Highlights from the meeting include:
- An update on the applications for Youth Activities Fund for 2015/16
  - A briefing from Community Safety about work taking place regarding Child Sexual Exploitation.
6. Minutes are available on request.



## **Updates by Theme: Employment, Skills & Welfare Community Committee Champion: Cllr Neil Dawson**

### **South Leeds Debt Forum**

7. The forum met on 13th January 2015 at BITMO Gate. Minutes from the meeting are available at request.
8. An update was provided on the Money Buddies project. The first three (out of ten) volunteers have been recruited. The volunteers are currently undergoing training and induction and will start supporting clients in February. The next wave of recruitment is underway.
9. A programme of front line staff training for Housing Leeds and Adult Social staff will be delivered over the coming year. The training will cover all aspects of financial inclusion and aims to better equip front line staff to recognise the signs of money related stress and provide guidance on where to source appropriate support. The training will be delivered by Leeds City Credit Union, Ebor Gardens Advice Centre and the Illegal Money Lending Team.
10. Members of the forum discussed the outcome of a welfare reform workshop held in December chaired by Councillor Kim Groves. A number of key priorities had emerged at this workshop. The Debt Forum agreed to incorporate these into the 2015 action plan.
11. The Debt Forum will meet next on 14th April, 2pm at BITMO Gate.

## **Updates by theme: Environment & Community Safety Community Committee Champion: Cllr Karen Bruce**

### **Outer South Environmental Sub Group**

12. The Outer South Environmental Sub Group next meet on 28<sup>th</sup> January 2015.

### **Community Safety**

#### **13. Child Sexual Exploitation (CSE)**

Parents Against Child Sexual Exploitation (PACE) train the trainer session was delivered to relevant partners across the South East area in September 2014. The session equipped staff to go back to their work places and train their colleagues to spot CSE issues and have conversations with families and communities about CSE. The session was funded by Safer Leeds and was well received. Further work is ongoing with partners about the work undertaken on CSE in school and youth settings and is developed through the CSE Practitioners forum. Attendees have now started delivering sessions to their colleagues to raise awareness about how to identify CSE and what to do. Forty staff were trained and will go back to their teams and deliver training sessions to their teams.

#### **14. Operation Flame**

Operation Flame was delivered in all Outer South wards in the run up to bonfire night and the weekend after. This was a multi-agency, co-ordinated operation to tackle anti-social behaviour and environmental issues leading up to and including mischief night and bonfire weekends. Various partners worked together in the lead up to this period including Fire Service, PCSOs / PCs, Housing Leeds and Environmental Locality Team. The aim was for partners to report any material which could be used in un-official bonfires to the Environmental Action Team for

removal, PCSOs directed young people to youth provision and the Anti-social Behaviour Team and Police also undertook pro-active visits to reduce anti-social behaviour during this period.

#### **15. Legal Highs (New psycho-active substances)**

Two half day sessions were held at Elland Road Police Station in October for staff to attend and learn more about what legal highs are and the impact on communities. This is a growing concern in relation to young people but also in relation to drug users switching to legal highs or taking a combination of illegal drugs and legal highs. Approximately fifty staff from the South East locality attended and positive feedback was received. Further sessions are planned in 2015.

#### **16. Burglary**

During the winter months West Yorkshire Police and Housing worked together to tackle burglary which increases at this time of year (particularly when the clocks go back). The work included engaging with residents in streets where burglaries occurred and providing burglary packs which can include items such as timer switches, door chimes, property marking information (encouraging joining immobilise.com and recording serial numbers) and other useful information to reduce the risk of burglary. This work will continue through the winter months focusing on areas where burglaries are occurring.

#### **17. Crime reduction**

Over the Christmas period, PCSOs will engaged with members of the public in local shopping centres and supermarkets raising awareness about crime and crime reduction, by encouraging shoppers to lock cars, keep valuables out of sight and leave a light on at home or use timer switches when out shopping to deter burglars.

#### **18. Domestic Violence**

Work has started to support the Ardsley, Tingley and Morley Cluster to work towards the Quality Mark in domestic violence. Over the coming months the Leeds Domestic Violence team will work with the cluster in identifying domestic violence lead officers in schools and the cluster, delivering training at various levels and supporting staff in dealing with domestic violence. Ardsley, Tingley and Morley cluster is one of 9 clusters across the city piloting this work.

### **Updates by theme: Health and Wellbeing Update Community Committee Champion: Cllr Lisa Mulherin**

#### **19. Improving links between Leeds City Council and Clinical Commissioning Groups (CCG)**

In August 2014, NHS Leeds West CCG (LWCCG) hosted a meeting with LCC Councillors to discuss health and wellbeing. It was felt that it would be beneficial to make links between Community Committee Champions and locality GP Chairs when they were appointed in autumn 2014. The main aims would be to:

- Ensure local needs are understood
- Improve outcomes for local people
- Identify issues / problems early and work together to find solutions
- Improve communication and relationships between Cllrs and GPs

20. The Leeds West CCG and Leeds City Council geographies do not align but it is suggested that the following links be made

Area	GP Chair	Community Committee Champions
INW	Dr Lui	Cllr Akhtar
IW	Dr Sixsmith	Cllr Jarosz Cllr Lowe
ONW	Dr Dyer	Cllr Latty

21. It is expected that the Community Committee Champions and GP Area Lead Members will meet up in the New Year 2015.

**22. Social Prescribing Programme**

Plans to progress the Social Prescribing programme (helping primary care to refer patients into local community and voluntary sector activities) are well underway, with high levels of interest and engagement from the voluntary sector following discussions at the South East Health and Wellbeing Partnership Forum event that was held in November 2014. The partnership programme is being overseen by the Health and Wellbeing Executive core group and the South East CCG has committed to resourcing the 'single point of access' approach.

**23. Childhood Obesity Programme**

The Childhood Obesity programme to run in four areas (Armley, Bramley, Open XS and Morley and Tingley). Food Dudes Health Ltd successfully bid to run local programme for West North West CCG. Implementation to start from December 2014 for a two year period.

**24. Wellbeing Packs for vulnerable adults**

Community Committees again funded Wellbeing packs (formerly Winter Warmth packs) with match funding secured from Public Health Locality Team and Housing Leeds Area Panel. Packs are being distributed to vulnerable adults and older people via local neighbourhood networks, integrated health and social care teams, GPs, Care and Repair, Trading Standards scams and frauds team, Age UK, British Red Cross hospital to home service and the Fire Service.

**25. Tackling Cancers and Respiratory Disease**

Campaigns are being run across the South East area to increase take up of screening with the aim of reducing premature deaths through prevention and early intervention. The focus is on reducing lung, breast and bowel cancers.

**26. Obesity and Alcohol**

Morley and CATSS cluster Health and Wellbeing multi-agency group are taking forward actions in schools to address obesity, alcohol and domestic violence issues.

**27. Mental Wellbeing Activity**

Public Health has commissioned training programmes for localities including South East for local people affected by mental health and for frontline workers. This includes access to:

- **SafeTALK:** a half a day introduction that prepares anyone over the age of 15, regardless of prior experience or training, to become a suicide-alert helper. SafeTALK-trained helpers can recognise indicators and take action by connecting them with life-saving intervention resources, such as caregivers trained in ASIST;
- **ASIST** (Applied Suicide Intervention Skills Training): a two-day interactive workshop in suicide first-aid. ASIST trains participants to reduce the immediate risk of a suicide and increase the support for a person at risk. The workshop provides opportunities to learn what a person at risk may need from others in order to keep safe and get more help and is aimed at all kinds of caregivers - health workers, teachers, community workers, youth workers, volunteers, people responding to family, friends and co-workers; and
- **Oblong:** a 7 week programme helping families rebuild, renew, and strengthen relationships impacted by parental mental health challenges.

## **28. NHS Primary Care Mental Health (IAPT) service**

A review of IAPT services is currently underway and led by CCGs.

## **Updates by theme: Adult Social Care**

### **Community Committee Champion: Cllr Karen Renshaw**

#### **Older Persons Working Group**

29. The Outer South Community Committee Older People's Working Group met on 13<sup>th</sup> October. Minutes of the meeting are available on request. Highlights include:

- a. co-ordination of the Wellbeing packs for distribution within the Outer South area;
- b. feedback from partners who delivered Older Person's Events in October 2014.

30. The next meeting is scheduled to take place on 16th February 2015.

#### **Integrated Locality working**

##### **Neighbourhood Improvement Officer (NIO)**

31. The NIO work programme is being developed and the NIO will meet with ward members through the next round of Ward Based Briefings in February to seek agreement to a programme of work over the next 18 months.

#### **Localism**

##### **Community First Grants**

32. The Community First Grants programme has now come to an end. Work is underway to pull together an evaluation of the scheme. The outcome of this will be shared with at a future Community Committee.

#### **Conclusions**

33. The report provides up to date information on key areas of work for the Community Committee.

#### **Recommendations**

34. The Community Committee is asked to:

- a. note the content of the report and make comment as appropriate;
- b. consider making an appointment for the vacant position on the Ardsley and Tingley Children's Cluster Partnership
- c. Consider the proposals set out in paragraph 3 and agree service reports being presented to sub groups for consideration.

#### **Background documents<sup>1</sup>**

None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.